# INFORMATION TO OFFERORS OR QUOTERS SECTION A - COVER SHEET

1. SOLICITATION NO.

N00167-01-R-0023

A. SEALED BID

X B. NEGOTIATED (RFP)

C. NEGOTIATED (RFQ)

#### INSTRUCTIONS

NOTE THE AFFIRMATIVE ACTION REQUIREMENT OF THE EQUAL OPPORTUNITY CLAUSE WHICH MAY APPLY TO THE CONTRACT RESULTING FROM THIS SOLICITATION.

YOU ARE CAUTIONED TO NOTE THE "CERTIFICATION OF NON-SEGREGATED FACILITIES" IN THE SOLICITATION. FAILURE TO AGREE TO THE CERTIFICATION WILL RENDER YOUR REPLY NONRESPONSIVE TO THE TERMS OF SOLICITATIONS INVOLVING AWARDS OF CONTRACTS EXCEEDING \$25,000 WHICH ARE NOT EXEMPT FROM THE PROVISIONS OF THE EQUAL OPPORTUNITY CLAUSE.

"FILL-INS" ARE PROVIDED ON THE FACE AND REVERSE OF STANDARD FORM 18 AND PARTS I AND IV OF STANDARD FORM 33, OR OTHER SOLICITATION DOCUMENTS AND SECTIONS OF TABLE OF CONTENTS IN THIS SOLICITATION AND SHOULD BE EXAMINED FOR APPLICABILITY

SEE THE PROVISION OF THIS SOLICITATION ENTITLED EITHER "LATE BIDS, MODIFICATIONS OF BIDS OR WITHDRAWAL OF BIDS" OR "LATE PROPOSALS, MODIFICATIONS OF PROPOSALS AND WITHDRAWALS OF PROPOSALS."

WHEN SUBMITTING YOUR REPLY, THE ENVELOPE USED MUST BE PLAINLY MARKED WITH THE SOLICITATION NUMBER, AS SHOWN ABOVE AND THE DATE AND LOCAL TIME SET FORTH FOR BID OPENING OR RECEIPT OF PROPOSALS IN THE SOLICITATION DOCUMENT.

IF NO RESPONSE IS TO BE SUBMITTED, DETACH THIS SHEET FROM THE SOLICITATION, COMPLETE THE INFORMATION REQUESTED ON REVERSE, FOLD, AFFIX POSTAGE, AND MAIL. NO ENVELOPE IS NECESSARY.

REPLIES MUST SET FORTH FULL, ACCURATE, AND COMPLETE INFORMATION AS REQUIRED BY THIS SOLICITATION (INCLUDING ATTACHMENTS). THE PENALTY FOR MAKING FALSE STATEMENTS IS PRESCRIBED IN 18 U.S.C. 1001.

3. ISSUING OFFICE (Complete mailing address, including zip code)

NAVAL SURFACE WARFARE CENTER, CARDEROCK

CODE 3324, LESLEY WISE

9500 MACARTHUR BLVD.

WEST BETHESDA MD 20817-5700

## 4. ITEMS TO BE PURCHASED (Brief description)

This procurement is for Research and Development and Engineering Services in support of Fire Prevention Technology.

í.	<b>PROCUREMENT</b>	INFORMATION	(X and complete as	applicable)

A. THIS PROCUREMENT IS UNRESTRICTED

X B. THIS PROCUREMENT IS A 100\_\_\_% SET-ASIDE FOR ONE OF THE FOLLOWING (X one). (See Section I of the Table of Contents for details).

X (1) SMALL BUSINESS

(2) LABOR SURPLUS AREA CONCERNS

(3) COMBINED SMALL BUSINESS/ LABOR AREA CONCERNS

## 6. ADDITIONAL INFORMATION

This procurement is set aside under Section 8(a) of the Small Business Act.

ALL OFFERORS ARE HEREBY ADVISED THAT THE SOLICITATION REQUIRES COMPLETION OF A SAMPLE TASK WHICH REQUIRES USE OF SEVERAL DRAWINGS. These drawings shall be supplied via email upon request. Submit requests to: wisela@nswccd.navy.mil.

## 7. POINT OF CONTACT FOR INFORMATION

A. NAME (Last, First, Middle Initial)

LESLEY WISE

B. ADDRESS (Include Zip Code)

NAVAL SURFACE WARFARE CENTER, CARDEROCK

CODE 3324, LESLEY WISE

9500 MACARTHUR BLVD. WEST BETHESDA MD 20817-5700

C. TELEPHONE NUMBER (Including Area Code and Extension) 301-227-5763

8. REASONS FOR NO RESPONSE (X all that apply)				
A. CANNOT COMPLY WITH SPECIFICATIONS	i i	MEET DELIVERY REQUIREMENT		
C. UNABLE TO IDENTIFY THE ITEM(S)	D. DO NOT RI	EGULARLY MANUFACTURE OR SELL	THE TYPE OF ITEMS INVOLVED	
E. OTHER (Specify)				
9. MAILING LIST INFORMATION (X one)				
	ON THE MAILING LIST	FOR FUTURE PROCUREMENT OF TH	IE TYPE OF ITEM(S) INVOLVED	
10. RESPONDING FIRM		D ADDRESS (L. L. Z., C. L.)		
A. COMPANY NAME		B. ADDRESS (Include Zip Code)		
C ACTION OFFICER				
C. ACTION OFFICER (1) TYPED OR PRINTED NAME (Last, First, M.I.) (2) TI'	TI E	(3) SIGNATURE	(4) DATE SIGNED	
(1) I FED OR PRINTED NAME (Last, Filst, M.I.) (2) II	ILE	(3) SIGNATURE	(4) DATE SIGNED (YYMMDD)	
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SOLICITATION NUMBER				
N00167-01-R-0023 <sub>TO</sub>				
DATE (MMDDYY) LOCAL TIME				
DATE (MMDDII) LOCAL HIVE				